



## Community Dance Capital District Association



**Date:** Sunday, April 18, 2021 **Time:** 2:00 PM  
Spring General Meeting  
Via Zoom

### MINUTES

**Open Discussion:** no minutes taken

**Call to Order:** at 2:07 PM by President – Janice Fendall

**Quorum** – Attachment of Attendees and Clubs represented

**Agenda:** Additions – New Business 'Where's the Dance?' CDCDA Update  
Agenda adopted with addition

**Approval of Minutes:** Annual General Meeting January 24, 2021 – posted on CDCDA website

[https://www.communitydance.org/wp-content/uploads/2021/04/2021\\_01\\_Annual-General-Meeting.pdf](https://www.communitydance.org/wp-content/uploads/2021/04/2021_01_Annual-General-Meeting.pdf)

**MOTION:** by Sylvia Colleton to accept Minutes of CDCDA Annual General Meeting held January 24, 2021.  
Seconded by Morley Blazenko. **Passed**

### Executive Reports:

**President:** Janice Fendall – Report attachment for Minutes

**Treasurer:** Carman Dufresne

Financial Reports as posted on CDCDA Website

Reports presented by Carman Dufresne assisted by Bookkeeper Wade Garner with visual on screen for all to follow.

**MOTION** by Carman D. to accept the CDCDA Treasurer's Report and Financials as viewed on screen and as posted on website prior to meeting.  
Seconded by Marian Jenkins **Passed**

**Promotions:** Gary Smith

Verbal Report & attachment for Minutes

After discussion we are choosing reusable tote bags for promotion items  
Janice Fendall will prepare order for totes with CDCDA LOGO and web site.

### BUSINESS

Vacant Positions to fill on the CDCDA Board are required for Secretary and Dance Director (committee) positions.

New Promenader May – October 2021 is provided by online only. For printed copy contact Mary Hagstrom

Email Distribution – CDCDA email the 1<sup>st</sup> & 15<sup>th</sup> of each month.

Convention 2021 – Verbal by Gary Smith. Report attachment for Minutes

July 8, 2021 is date to make decision to hold or cancel Conv 21

Casino – Has not been re-scheduled as per AGLC

## **Open Discussion for Concerns**

Where's The Dance? CDCDA umbrella in need of update!!

## **Club Updates**

**Country Sunshiners** verbal by Club President Fern Zurawell

- members enjoy keeping connected with regular Zoom sessions.
- enjoy talents of our dancers such as 'Getting to Know Amy & Art Shows with interactions. Club member, Cecil Stobbe, was recently featured in the Edmonton Journal for his Ukulele skills. He sings and plays.

**West Edmonton Promenaders** are sad to report a decision to dissolve the club on April 13, 2021 was made at a recent WEP Membership Zoom Meeting. The Belmead Hall Refund balance has been donated back to the Charitable Belmead Community League and the remaining WEP Bank Funds are donated to WINhouse.

**Edmonton Singles** report by Janice Fendall. Members look forward to opening the dance season when Covid regulations allow and will continue as long as they are able.

**Fun Steps** – Mary & Bruce Nelson have done survey to show 90% of dancers have interest in returning to Live Dance instruction. Proof of Vaccination may be in place. Tentative plans to offer Phase 2, 3 & 4 starting September 21, 2021 at Belmead Community League.

**Contra** – Dave Patterson no plans can be made at this time.

**PLUS Dancing - Lukes & Lucys** with Wayne Russell and alternate weeks with Murray Few's **Extra Dance** would continue on Thursday evenings, but can only remain hopeful. All on hold until more is known with Covid play out.

**PLUS & A-1 Dance Programs** – Gary & Eileen Smith  
We plan to run X-fire Plus on Sundays and a 'Hybrid' Plus on Mondays. Must have solid Plus background to join A-1 on Tuesdays. Classes will be In-person and with Covid safe guidelines in place. We plan to begin in mid September. All classes will be announced by CDCDA mail Chimp and hopefully a brochure for all CDCDA Dance clubs will be prepared and available to hand out at Convention 2021.

**ADJOURNMENT:** at 3:20 PM

**Next Meeting:** Fall General Meeting – November 21, 2021 - 2:00pm  
- Location TBD

## **Executive for 2021:**

- + President: Janice Fendall
- + Vice President: **Vacant**
- + Past President: Dave Patterson
- + Treasurer: Carman Dufresne
- + Secretary: **Vacant** Sylvia Colleton (interim)
- + Dance Director: **Vacant** Barbara Hostyn (interim)
- + Publicity: **Vacant**
- + Promenader: Mary Hagstrom
- + Member-at-Large: Morley Blazenko
- + Member-at-Large: Gary & Eileen Smith: Promotions
- + Member-at-Large: Dwayne Jenkins: Federation Rep
- + Member-at-Large: Badges, birthdays, anniversaries – by club request only
- + Member-at-Large: Janice Fendall: Casino
- + EDCIA Rep: Ken Sipe
- + Committee Member Tim Hydzik: Website
- + Committee Member Ania Guzik: Design Developer
- + Administrative Support: Tina Duncan

## **COMMITTEES:**

### **Convention Committee (2021):**

- + Gary Smith, Chairperson and Squares Program
- + Eileen Smith, Chairperson and Recording Secretary
- + Barbara Rehn, Entertainment Liaison, Treasurer and Registration Specialist
- + Darlene Hilts-Schlodder, Assistant to the Treasurer and Registration Specialist
- + Harold Schlodder, General member
- + Mary Nelson, Choreographed Ballroom Program
- + Bruce Nelson, Choreographed Ballroom Program
- + Birgit Blizzard, Clogging Program
- + Lona Ani, Contra Dance program
- + Janice Fendall, CDCDA President
- + Dave Patterson, Fun Dance Program, CDCDA Representative
- + Allan Serra, Silent Auction and Facilities
- + Norma Serra, Silent Auction
- + Doug Kariel, Church and Memorial Service
- + Ron McIntosh, Facilities, Decorations Coordinator
- + Sylvia Colleton, Food Coordinator, General member
- + Ray Duffy, General member
- + Pat Duffy, General member
- + Terry Coulbourn, General member

### **Website Committee**

- ✚ Janice Fendall
- ✚ Tim Hydzik
- ✚ Ray Duffy
- ✚ Barbara Rehn
- ✚ Ania Guzik
- ✚ Barbara Hostyn
- ✚ Tina Duncan
- ✚ Mary Hagstrom

### **Awards & Recognition Committee** **TBD as required**

### **Ways and Means Committee** **\*\*\*\*\*Disbanded as of May 27, 2020 Meeting**

### **Promotions and Marketing Committee**

- ✚ Janice Fendall
- ✚ Dave Patterson
- ✚ Ray Duffy
- ✚ Ania Guzik
- ✚ Tim Hydzik
- ✚ Gary Smith
- ✚ Eileen Smith

### **Historical Committee** TBD

## **CDCDA Spring General Meeting**

**April 18, 2021**

### **Membership Report**

465 Individually Registered CDCDA Members

23 Registered Clubs with a total of 465 total members

Some individuals are members of multiple clubs

### **Quorum Requirements**

3% of membership:  $465 \times 3 / 100 = 14$  members required

30% of 23 Clubs = 7 clubs represented

<b>CDCDA SPRING GENERAL MEETING Held via Zoom ATTENDANCE</b>	<b>APRIL 18, 2021</b>
<b>Name</b>	<b>Club Being Represented</b>
Bailey, Steve	West Edmonton Promenaders
Blazenko, Morley	Luke's & Lucy's
Coulbourn, Terry	Luke's & Lucy's
Colleton, Jim	West Edmonton Promenaders
Colleton, Sylvia	West Edmonton Promenaders
Dufresne, Carman	Country Sunshiners
Duncan, Tina	Visitor
Eliasson, Audrey	Kensington Strollers
Eliasson, Glen	Kensington Strollers
Fendall, Janice	Edmonton Singles
Garner, Wade	West Edmonton Promenaders
Hodgkinson, Dave	Visitor
Hostyn, Barbara	Luke's & Lucy's
Jenkins, Dwayne	Country Sunshiners
Jenkins, Marian	Country Sunshiners
Nelson, Bruce	Fun Steps
Nelson, Mary	Fun Steps
Patterson, Dave	EDCIA
Rehn, Barbara	Country Sunshiners
Richardson, Bertha	Luke's & Lucy's
Russell, Wayne	Country Cousins
Schuster, Marion	Edmonton Singles
Smith, Eileen	SquareUp
Smith, Gary	Crossfire
Vachon, Debbie	Visitor
Zurawell, Fern	Country Sunshiners
<b>26 Attendees</b>	<b>10 Clubs Represented</b>

President Report – Spring General Meeting, April 18, 2021 via Zoom

Welcome everyone to the CDCDA Spring General meeting. I hope everyone is doing well. Vaccinations are going well and hoping for the new normal to start soon.

Just a few thanks to some people who have been involved on the CDCDA board and helping in contributing to this meeting. Thank you to our treasurer, Carman, for her time & effort over the past months in keeping the CDCDA finances in ongoing order. Wade Garner our bookkeeper who has put together our financial picture for today's meeting and has successfully filed required documents to the AGLC.

Thank you to Mary Hagstrom for producing and Barbara Hostyn for proof reading the new version

(May – October) of the online Promenader. It is now posted on the website. Good reading but unfortunately little activity which results in little content (jokes are great). If the timing is good and clubs/activities are starting up, we may produce another promenader before the scheduled time of October. To be determined. Please if you know members that do not have access to the online version, speak to them and let's determine a way to get it to them.

Thank you to Tina Duncan you sends out our bi-monthly CDCDA emails. Please try and stay in contact with members that do not have online access. If you speak to someone who has email, and not getting the emails, let us know

And a thank you to Gary & Eileen Smith our Director of Promotions. They are continually trying to gather good ideas for the CDCDA and member clubs on how to promote and encourage clubs to be pro-active and prepare for our startup, whenever that might occur.

Our Secretary and Dance Director positions are still vacant. These positions are very important to fill and a big thanks to Sylvia and Barbara H. for staying with us until we find replacements. Please spread the word and encourage any of your club friends you might be interested to call anyone on the CDCDA board to talk about it.

Thank you  
Submitted by Janice Fendall

### **Promotion Committee Report CDCDA General Meeting April 18<sup>th</sup> 2021**

CDCDA is planning on a free welcome back to dancing barbeque and dance at Belmead Hall for our members. We hope to have multiple dance forms going on in the hall with an outside barbeque. Bring your folding chairs for outside the hall. This will be in lieu of the award and recognition event. Timing of the event will depend upon COVID regulations and hall availability.

### **Convention Committee Report CDCDA General Meeting April 18<sup>th</sup>, 2021**

Our committee continues to meet monthly. We have an enthusiastic group that is anxious to make the event happen. Promotion is largely being done online due to the closure of dancing at the present time due to COVID regulations. In early July members of our committee, CDCDA executive members, and Alberta Federation members will be meeting via zoom to determine whether the Convention will indeed happen. Mid-July becomes a crucial date due to financial obligations related to hall rental fees. We have plans for our Mardi Gras party, live entertainment, evening lunch, free dance lesson introductions for the general public, information session regarding the benefits of dance, West Edmonton Mall free dancing, Jubilations Dinner Theatre, and more. Please register, to ensure we are able to go forward with convention if regulations allow. Full refunds will be provided if we cancel the convention due to COVID or financial constraints.

The Convention is Labor Day Weekend: September 2<sup>nd</sup> to September 6<sup>th</sup> for dancing which will include Square, Round, Clogging, Contra, and Fun Dance. Please join us! Register online at the CDCDA web site.

### CDCDA OPERATING ACCOUNT

October 1, 2020 to March 31, 2021

#### BANK BALANCES AS OF MARCH 31, 2021

Servus Credit Union Bank Account	\$47,907.93
Servus Credit Union Common Shares	\$1.49
Servus Credit Union GIC	\$0,047.60
GIC Accrued Interest	\$2.90
<b>Total</b>	<b>\$53,959.92</b>

#### MONTHLY TRANSACTIONS

Date	Num	Name	Memo	Expense	Income
<b>October, 2020</b>					
Oct 01	235	Big Red Accounting	Office Rent October	\$325.00	
Oct 01	eTransfer	Eileen Smith	Gift card reimbursement - Ray and Tresh Duffy	\$100.00	
Oct 01	eTransfer	Servus Credit Union	Service Charge on eTransfer	\$1.50	
Oct 01	eTransfer	Tina Duncan	Office Assistance September	\$105.00	
Oct 01	eTransfer	Servus Credit Union	Service Charge on eTransfer	\$1.50	
<b>November, 2020</b>					
Nov 01	eTransfer	Tina Duncan	Office Assistance October	\$120.00	
Nov 01	eTransfer	Servus Credit Union	Service Charge on eTransfer	\$1.50	
Nov 01	eTransfer	Wade Garner	Bookkeeping Sep 20 to Oct 20, 2020	\$75.00	
Nov 01	eTransfer	Servus Credit Union	Service Charge on eTransfer	\$1.50	
Nov 01	236	Big Red Accounting	Office Rent November	\$325.00	
Nov 16	Direct Deposit	Servus Credit Union	GIC cashed in		\$5,931.93
Nov 16	Direct Deposit	Servus Credit Union	Interest on GIC		\$115.67
<b>December, 2020</b>					
Dec 01	eTransfer	Tina Duncan	Office Assistance for November, 2020	\$150.00	
Dec 01	eTransfer	Servus Credit Union	Service Charge on eTransfer	\$1.50	
Dec 01	eTransfer	Wade Garner	Bookkeeping Oct 21 - Nov 22, 2020	\$120.00	
Dec 01	eTransfer	Servus Credit Union	Service Charge on eTransfer	\$1.50	
Dec 01	237	Big Red Accounting	Office Rent December	\$325.00	
Dec 05	Direct Deposit	Servus Credit Union	Interest on shares		\$0.04
Dec 10	eTransfer	Janice Fanshiff	Zoom reimbursement Apr - Dec	\$147.00	
Dec 10	eTransfer	Servus Credit Union	Service Charge on eTransfer	\$1.50	
Dec 20	eTransfer	Tina Duncan	Office Assistance for December, 2020	\$45.00	
Dec 20	eTransfer	Servus Credit Union	Service Charge on eTransfer	\$1.50	
Dec 20	eTransfer	Wade Garner	Bookkeeping Nov 23 - Dec 31, 2020	\$75.00	
Dec 20	eTransfer	Servus Credit Union	Service Charge on eTransfer	\$1.50	
<b>January, 2021</b>					
Jan 03	238	Big Red Accounting	Office Rent January 2021	\$325.00	
Jan 20	Transfer	Servus Credit Union	Transferred to GIC	\$0,047.60	
<b>February, 2021</b>					
Feb 01	239	Big Red Accounting	Office Rent February 2021	\$325.00	
Feb 01	eTransfer	Tina Duncan	Office Assistance for January, 2021	\$180.00	
Feb 01	eTransfer	Servus Credit Union	Service Charge on eTransfer	\$1.50	
Feb 06	eTransfer	Wade Garner	Bookkeeping Jan 1 - 31, 2021	\$127.50	
Feb 06	eTransfer	Servus Credit Union	Service Charge on eTransfer	\$1.50	
<b>March, 2021</b>					
Mar 01	240	Big Red Accounting	Office Rent March 2021	\$325.00	
Mar 01	eTransfer	Wade Garner	Bookkeeping Feb 1 - 29, 2021	\$75.00	
Mar 01	eTransfer	Servus Credit Union	Service Charge on eTransfer	\$1.50	
Mar 01	eTransfer	Tina Duncan	Office Assistance for February, 2021	\$75.00	
Mar 01	eTransfer	Servus Credit Union	Service Charge on eTransfer	\$1.50	
Mar 05	Deposit	Danna Lee Randon	Promenade Advertising		\$25.00
Mar 17	241	Big Red Accounting	Year End Financial Review 2020	\$661.50	

### CDCDA CASINO ACCOUNT

October 1, 2020 to March 31, 2021

#### BANK BALANCES AS OF MARCH 31, 2021

Servus Credit Union Bank Account	\$22,325.69
Servus Credit Union Common Shares	\$1.27
<b>Total</b>	<b>\$22,326.96</b>

#### MONTHLY TRANSACTIONS

Date	Num	Name	Memo	Expense	Income
<b>October, 2020</b>					
Oct 01	eTransfer	Wade Garner	Bookkeeping Jul 21 - Aug 10, 2020	\$75.00	
Oct 01	eTransfer	Servus Credit Union	Service Charge on eTransfer	\$1.50	
Oct 01	eTransfer	Cheerific	Website Monthly Maintenance October	\$417.00	
Oct 01	eTransfer	Servus Credit Union	Service Charge on eTransfer	\$1.50	
Oct 20	MasterCard	Servus MasterCard	Internet/Phone	\$103.35	
Oct 20	MasterCard	Servus MasterCard	MailChimp	\$13.29	
Oct 20	MasterCard	Servus MasterCard	Weebly - Website Hosting	\$176.40	
<b>November, 2020</b>					
Nov 01	eTransfer	Cheerific	Website Monthly Maintenance November	\$417.00	
Nov 01	eTransfer	Servus Credit Union	Service Charge on eTransfer	\$1.50	
Nov 19	MasterCard	Servus MasterCard	Internet/Phone	\$103.35	
Nov 19	MasterCard	Servus MasterCard	MailChimp	\$13.30	
Nov 19	MasterCard	Servus MasterCard	EIG Blue Host - Website Hosting	\$48.90	
Nov 19	MasterCard	Servus MasterCard	Foreign Transaction Fee	\$1.22	
<b>December, 2020</b>					
Dec 01	eTransfer	Cheerific	Website Monthly Maintenance December	\$417.00	
Dec 01	eTransfer	Servus Credit Union	Service Charge on eTransfer	\$1.50	
Dec 19	MasterCard	Servus MasterCard	Internet/Phone	\$103.35	
Dec 19	MasterCard	Servus MasterCard	MailChimp	\$13.80	
Dec 19	MasterCard	Servus MasterCard	Yamcanada.ca (fraudulent charge)	\$19.20	
Dec 31	Deposit	Weekend Seniors Centre	Refund on Hall Rental		\$105.00
<b>January, 2021</b>					
Jan 01	eTransfer	Cheerific	Website Monthly Maintenance January	\$417.00	
Jan 01	eTransfer	Servus Credit Union	Service Charge on eTransfer	\$1.50	
Jan 26	MasterCard	Servus MasterCard	Internet/Phone	\$103.35	
Jan 26	MasterCard	Servus MasterCard	MailChimp	\$13.52	
<b>February, 2021</b>					
Feb 01	eTransfer	Cheerific	Website Monthly Maintenance February	\$417.00	
Feb 01	eTransfer	Servus Credit Union	Service Charge on eTransfer	\$1.50	
Feb 06	eTransfer	Wade Garner	Mail Chimp Reimbursement	\$13.57	
Feb 06	eTransfer	Servus Credit Union	Service Charge on eTransfer	\$1.50	
Feb 22	MasterCard	Servus MasterCard	Internet/Phone	\$103.35	
Feb 22	MasterCard	Servus MasterCard	Gocurl - Website Security (fraudulent charge)	\$203.03	
Feb 22	MasterCard	Servus MasterCard	Sucuri - Website Security (refund)	-\$255.25	
Feb 22	MasterCard	Servus MasterCard	International Transaction Fee	\$0.39	
Feb 22	MasterCard	Servus MasterCard	International Transaction Fee (refund)	-\$0.35	
Feb 22	MasterCard	Servus MasterCard	Yamcanada.ca (refund)	-\$19.20	
<b>March, 2021</b>					
Mar 01	eTransfer	Cheerific	Website Monthly Maintenance March	\$417.00	
Mar 01	eTransfer	Servus Credit Union	Service Charge on eTransfer	\$1.50	
Mar 12	MasterCard	Servus MasterCard	Internet/Phone	\$103.35	
Mar 12	MasterCard	Servus MasterCard	MailChimp	\$13.44	
Mar 12	MasterCard	Servus MasterCard	MailChimp	\$13.35	

**CDCDA COTTLE ACCOUNT**

October 1, 2020 to March 31, 2021

**BANK BALANCES AS OF MARCH 31, 2021**

Servus Credit Union Bank Account	\$4,742.11
Servus Credit Union Common Shares	\$8.25
<b>Total</b>	<b>\$4,750.36</b>

**MONTHLY TRANSACTIONS**

Date	Num	Name	Desc	Expense	Income
<b>October, 2020</b>					
Oct 31	Direct Deposit	Servus Credit Union	Interest		\$0.20
<b>November, 2020</b>					
Nov 30	Direct Deposit	Servus Credit Union	Interest		\$0.20
<b>December, 2020</b>					
Dec 31	Direct Deposit	Servus Credit Union	Interest		\$0.20
<b>January, 2021</b>					
Jan 31	Direct Deposit	Servus Credit Union	Interest		\$0.20
<b>February, 2021</b>					
Feb 28	Direct Deposit	Servus Credit Union	Interest		\$0.18
<b>March, 2021</b>					
Mar 15	Direct Deposit	Servus Credit Union	Increase to Credit Interest		\$2.29
Mar 31	Direct Deposit	Servus Credit Union	Interest		\$0.40