



Community Dance Capital District Association

January 30th 2022 2:00 PM

Annual General Meeting

ZOOM Call



Open Discussion: Nothing to report

Call to order at 2:05 pm by Janice Fendall, President

Quorum: YES. 23 members – 10 clubs represented - Report attached

Agenda- Approved by Gary Smith – Seconded by Marion Schuster PASSED

Approval of minutes of the Fall General Meeting, November 21, 2021 -posted online

Motion to accept – Sylvia Colleton – Seconded by Morley Blazenko PASSED

Executive Reports

President – Janice Fendall

- We are still conducting our monthly Zoom meetings for the CDCDA board. We look forward to dancing again once it is safe to do so. Communitydance.org is new and improved, go check it out! The casino money is now in and we hope to spend it on new dances and events this year. We are still needing people for the executive board, secretary and a vice president. Report attached.

Financial Reports -Carman Dufresne & Wade Garner

- Year-end reports posted on CDCDA website. Reports attached
- Wade & Carman went thru reports as reviewed and audited by Red's Accounting.
- Moved to be adopted as presented by Carman Dufresne – Seconded by Marian Jenkins.

Promotions – Gary and Eileen Smith

- We have been working with Tim Hydzik, the CDCDA webmaster. Our main purpose is to update the website to make it more user friendly for new dancer prospects to learn about how to get started dancing. These updates include our new slogan 'Come Dance with Us!' a fresh new presentation, videos illustrating our dance forms, and improvements to the club directory. The website is still a work in progress. We also want to make the website more user friendly to dancers visiting Edmonton, and our CDCDA members seeking more club/contact information.
- We are making plans for some promotional events for the summer, which will focus on attracting new dancers to CDCDA member clubs. These plans are contingent on area clubs having new dancer programs in place for the fall start-ups. We are supportive of the idea that CDCDA resource be used to assist individual clubs in their promotional efforts.

NEW BUSINESS

- Check out our new website, please give any feedback.
- Special dance on April 30th. The Alberta Tour with Don Moger from Montreal. We will be advertising on the website, entry in the online calendar, and in the CDCDA What's Happening

email distribution. The dance will be happening at WSAC for plus and mainstream dances. Tickets will be on sale online, phoning the CDCDA office, request through CDCDA email, and at the door. We will be following all AHS guidelines.

- Discussion of promotions and clubs starting up in the fall, we are looking to hire someone to help us with advertising and promotions. A job description will be created to outline what tasks will need to be done.
- Thinking of doing signage around the different halls to help promote dances, also looking at hanging the bridge banner somewhere in the city as done in previous years.

Casino

- Our Casino funds are available to clubs. We can reimburse for expenses such as the venue rental and caller fee. Reach out to us for more details.

Promenader

- We have been in contact with Mary and have decided to change up the dates a bit, we will now be putting out online copies March to June (will have summer dances schedule), July to October (new startup information), and November to February.
- The deadline for March's copy is February 11th 2022. Send your submission to promenadereditor@gmail.com

Summer Dances

- WSAC is happy to host us again but we will need to follow AHS guidelines. The dances have now changed to Wednesdays from Tuesdays and will be from 7:30 – 9:30 pm. We will update the calendar to feature who will be calling that night. Volunteers will be needed to collect money, scan QR codes, and help with setup.
- Thank you to Ella-Lynn who has been helping plan all the summer dances with WSAC.
- Need to discuss with Cuers plans for the Choreographed Ballroom summer dances
- Need to discuss with Plus callers plans for the Plus summer dances
- August 17 and 24 New Dancer Event: "Come Dance With Us" 7:30-8:30 pm for new dancers & 8:30-9:30 for Mainstream. Free for all!

Club Reports:

Submitted by Gary & Eileen Smith

Square Up! Monday Nights.

We plan to start back up February 7th after an extended shut for the winter break, due to COVID concerns. In November 2021 we started a new dancer program that attracted 16 new dancers, all of whom have expressed an interest to return. We plan on a new intake of brand new dancers; so far we have 9 people expressing interest in joining us starting February 7th.

Crossfire Plus Sunday Afternoons (2x/month)

Our next dance is February 6th. Our numbers for the plus program declined in January due to COVID concerns. We hope numbers will improve as dancers become more comfortable dancing with our safety protocols and more dancers return to dancing.

Crossfire A1 Tuesday Nights

We continue to dance weekly; our next dance is Feb 1st. Our numbers for the A1 program remain small, but we have an enthusiastic dedicated group.

Submitted by Terry Coulbourn Luke's & Lucy's

Hall is not available, we are not dancing at this time.

Submitted by Carman Dufresne Country Sunshiners

Start up on February 4th 2022 for Mainstream dancers. 7pm to 10 pm approx. We will be following the guidelines set out by AHS.

Submitted by Paul Dupras Double Diamonds

We are needing a new location.

Submitted by Janice Fendall Edmonton Singles

No News, have not decided to move ahead, see what September brings.

Submitted by Mary & Bruce Nelson Fun Steps

Have been dancing since September with very small groups and following AHS guidelines.

Submitted by Brigit Blizzard Blizzard Cloggers

Able to Clog as we can safely social distance, the classes are full and have 3 levels of classes available.

Boyle and Plamondon

Both actively dancing, but keeping within their own cohorts.

Elections

President – No Nominations. Janice Fendall agreed to remain for another term.

Past-President – Dave Patterson

Vice-President – No Nominations. Position not filled

Secretary – No Nominations. Sylvia Colleton agreed to remain for another term.

Treasurer – No Nominations. Carman Dufresne agreed to remain for another term.

Member at Large: Ella-Lynn Thygesen will join our team.

Member at Large: Gary Smith agreed to remain for another term.

Member at Large: Morley Blazenko and Terry Coulbourn agreed to remain on the board.

Member at Large: Eileen Smith will join our team.

Member at Large: Federation Rep: Dwayne Jenkins agreed to remain on the board.

Signing Authority for the CDCDA Operating Account, Casino Account and Cottle-Fund Account to be updated at the earliest convenience. Janice Marguerite Fendall (President), Carman Lloy Dufresne (Treasurer), Dave Lorne Patterson (Past President) and Wade Stevens Garner (book keeper) will remain as signing authority. Barbara Joan Hostyn and Barbara Joanne Rehn are to be removed.

Next Meeting: Spring General Meeting, April 24th 2022 – 2-4 pm.

Possibly can meet at the Belmead Hall location, or via Zoom, will decide closer to date

Meeting adjourned at 4:27 pm.

Executive for 2022:

- ✚ President: Janice Fendall
- ✚ Vice President: **Vacant**
- ✚ Past President: Dave Patterson
- ✚ Treasurer: Carman Dufresne
- ✚ Secretary: Sylvia Colleton
- ✚ Dance Event Committee Member: Ella-Lynn Thygesen
- ✚ Publicity: **Vacant**
- ✚ Promenader: Mary Hagstrom
- ✚ Member-at-Large: Morley Blazenko
- ✚ Member-at-Large: Gary Smith: Promotions
- ✚ Member-at-Large: Dwayne Jenkins: Federation Rep
- ✚ Member-at-Large: Janice Fendall: Casino
- ✚ Member-at-Large: Eileen Smith
- ✚ EDCIA Rep: Ken Sipe
- ✚ Committee Member Tim Hydzik: Website
- ✚ Administrative Support: Tina Duncan

COMMITTEES:

Website Committee

- ✚ Janice Fendall
- ✚ Tim Hydzik
- ✚ Ray Duffy
- ✚ Barbara Rehn
- ✚ Barbara Hostyn
- ✚ Tina Duncan
- ✚ Mary Hagstrom

Promotions and Marketing Committee

- ✚ Janice Fendall
- ✚ Dave Patterson
- ✚ Ray Duffy
- ✚ Tim Hydzik
- ✚ Gary Smith
- ✚ Eileen Smith

CDCDA Annual General Meeting January 30, 2022

Membership Report

465 Individually Registered CDCDA Members

22 Registered Clubs with a total of 465 total members

Some individuals are members of multiple clubs

CDCDA ANNUAL GENERAL MEETING JANUARY 30, 2022 Held via Zoom	
ATTENDANCE Name	Club Being Represented
Blazenko, Morley	Luke's & Lucy's
Blizzard, Birgit	Blizzard Cloggers
Coulbourn, Terry	Luke's & Lucy's
Colleton, Jim	Country Sunshiners
Colleton, Sylvia	Country Sunshiners
Dufresne, Carman	Country Sunshiners
Duncan, Tina	Administrative Assistant
Fendall, Janice	Edmonton Singles
Garner, Wade	Luke's & Lucy's
Jenkins, Dwayne	Country Sunshiners
Jenkins, Marian	Country Sunshiners
McCracken, Evelyn	Double Diamonds
McLafferty, Arlene	Fun Steps
Miller, Roger	Double Diamonds
Nelson, Bruce	Fun Steps
Nelson, Mary	Fun Steps
Patterson, Dave	EDCIA and Contra
Peter	
Rehn, Barbara	Country Sunshiners
Schuster, Marion	Edmonton Singles
Smith, Eileen	SquareUp
Smith, Gary	Crossfire
Thygesen, Ella-Lynn	Kensington Strollers
23 Attendees	10 Clubs Represented

Quorum Requirements

3% of membership: $465 \times 3 / 100 = 14$ members required

30% of 22 Clubs = 7 clubs represented

President Report

Hello and welcome to the CDCDA AGM. Thank you for coming and spending time with us on this nice afternoon. Just for your information, this meeting is being recorded for accuracy and recording purposes.

Over the past year, which has been difficult at times, the CDCDA executive board have been meeting on a regular monthly basis over Zoom. I want to thank all the executive and support members for their participation and help over the past year. Even with little to no dancing, this organization still needs to move forward, pay bills and try to bring as much positivity to our dance community as possible. There have been a few startups and few rescheduled startups, but this shows that we really want to continue our dancing in the right conditions.

If you haven't been to the CDCDA website, I encourage you to go there and see the upgrades that have been done. A huge thank you to Gary, Eileen and Tim for working very hard to give our website a great new facelift. I understand that with technology you can't stay stagnate for long. Everyone is interested in change. All the modifications to the website are intended to bring new light and excitement to our activity.

We have received our casino money, and we are hoping to plan some summer demos, a go ahead with our summer dances, a spring dance with a special Canadian caller, and a late-summer promo campaign for our fall startups. If you are interested in helping, we are looking for people who will join our Dance and Activity Committee in the planning and execution of these events. Lots of help makes the job easier.

As you have heard, we are looking for dancers to join our executive board. From secretary and vice president to members at large to help on committees. This is great time to join, our meetings are via zoom (no driving required) and our activity is at a slower pace workload but planning still needs to go forward. Again lots of help makes the job easier. Please think about joining.

President Report 2022 AGM
Submitted by Janice Fendall

Big Red Income Tax and Accounting

11107 – 95 St. Edmonton, AB T5G 1K7

Phone: (780) 471-6251 Fax: (780) 471-6221

REVIEW ENGAGEMENT REPORT

We have reviewed Balance Sheets and the Statements of Receipts and Disbursements for the **Community Dance Capital District Association** for the year ended December 31, 2021.

We have reviewed the General Account, the Casino Account and the Cottle Account.

Our review was made in accordance with generally accepted standards for review engagements and consisted primarily of enquiry, analytical procedures and discussion related to the information supplied to us by the association.

A review does not constitute an audit and consequently I do not express an audit opinion on these financial statements. Based on my review however, nothing has come to my attention that causes me to believe that these financial statements are not in accordance with generally accepted accounting principles.

Edmonton, AB

January 21, 2022



Louisie Naca

Manager

Approved on behalf of the Board:

President - *Janice Fendall*

Treasurer - *Carman Dufresne*

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Community Dance Capital District Association
OPERATING ACCOUNT - Statement of Receipts & Disbursements
 January through December 2021

	Jan - Dec 21	Jan - Dec 20
Income		
Convention Income	1,217.80	0.00
Donations	12.50	0.00
Miscellaneous Income	0.00	0.00
CDCDA Dance Admissions	0.00	182.00
Interest & Dividend Income	-6.63	112.88
Promenader		
Postage Charge - Single Edition	0.00	5.00
Promenader Annual Subscripti...	0.00	1,250.00
Promenader Advertising	115.00	683.00
Total Promenader	115.00	1,938.00
Registrations Collected		
CSRDS Registrations	0.00	53.00
CDCDA Registrations	0.00	140.00
Total Registrations Collected	0.00	193.00
Total Income	1,338.67	2,425.88
Gross Profit	1,338.67	2,425.88
Expense		
Registrations Paid		
CSRDS Caller/Cuer Membership	0.00	362.00
Total Registrations Paid	0.00	362.00
Guest Caller Expenses	0.00	253.06
Refreshments	51.72	0.00
Honorarium	0.00	100.00
Administrative Expenses		
Office Assistance	1,395.00	1,687.50
Bookkeeping	937.50	225.00
Office Space Rental	6,300.00	6,300.00
Accounting Fees	661.50	779.95
Advertising & Promotion	321.67	0.00
Bank Charges	37.50	19.50
Donaton to EDCIA	300.00	0.00
Telephone and Internet (ZOOM)	252.00	147.00
Total Administrative Expenses	10,205.17	9,158.95
Total Expense	10,256.89	9,874.01
Net Income	-8,918.22	-7,448.13

Community Dance Capital District Association
OPERATING ACCOUNT - Balance Sheet
As of December 31, 2021

	Dec 31, 21	Dec 31, 20
ASSETS		
Current Assets		
Chequing/Savings		
Servus Credit Union - Current	46,341.34	56,630.53
Cash Floats		
Dance Admission Float	100.00	100.00
Total Cash Floats	100.00	100.00
Servus Credit Union - Shares	1.53	1.49
Total Chequing/Savings	46,442.87	56,732.02
Other Current Assets		
Investments		
CDCDA Term Deposits	6,047.60	0.00
Total Investments	6,047.60	0.00
Loan to Convention	0.00	5,000.00
Total Other Current Assets	6,047.60	5,000.00
Total Current Assets	52,490.47	61,732.02
TOTAL ASSETS	52,490.47	61,732.02
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
Due to Casino Account	0.00	330.00
Total Other Current Liabilities	0.00	330.00
Total Current Liabilities	0.00	330.00
Total Liabilities	0.00	330.00
Equity		
Retained Earnings	56,650.88	64,099.01
Cottle Estate Fund	4,757.81	4,751.14
Net Income	-8,918.22	-7,448.13
Total Equity	52,490.47	61,402.02
TOTAL LIABILITIES & EQUITY	52,490.47	61,732.02

Community Dance Capital District Association
CASINO ACCOUNT - Statement of Receipts & Disbursements
 January through December 2021

	Jan - Dec 21	Jan - Dec 20
Income		
Casino Proceeds	97,226.65	0.00
Interest & Dividend Income	0.03	0.04
Total Income	97,226.68	0.04
Expense		
Fraudulent Charges	-25.20	0.00
Website	5,719.35	5,347.28
Bank Service Charge	47.13	45.66
Casino Advisor Fees	2,445.45	0.00
Accounting Fees	120.00	900.00
Administrative Expenses		
International Transaction Fee	7.55	0.65
Licenses and Permits	22.50	45.00
Computer Software	114.45	114.45
Promenader Postage	0.00	30.15
Promenader Printing	0.00	1,894.21
Office Supplies	0.00	258.29
Internet and Telephone	1,238.82	1,240.20
Website	0.00	381.18
Total Administrative Expenses	1,383.32	3,964.13
Administration	19.20	0.00
Equipment Rental	0.00	1,239.00
Promotional Activities	173.29	245.33
Publicity	0.00	222.87
Rent-Facility	0.00	2,890.00
Total Expense	9,882.54	14,854.27
Net Income	87,344.14	-14,854.23

Community Dance Capital District Association
CASINO ACCOUNT - Balance Sheet
As of December 31, 2021

	Dec 31, 21	Dec 31, 20
ASSETS		
Current Assets		
Chequing/Savings		
Servus Credit Union (Casino)	111,616.52	23,923.21
Servus Share Account (Casino)	1.30	1.27
Total Chequing/Savings	111,617.82	23,924.48
Other Current Assets		
Due From CDCDA General Account	0.00	330.00
Security Deposits	105.00	105.00
Total Other Current Assets	105.00	435.00
Total Current Assets	111,722.82	24,359.48
TOTAL ASSETS	111,722.82	24,359.48
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Credit Cards		
Servus Mastercard	0.00	(19.20)
Total Credit Cards	0.00	(19.20)
Total Current Liabilities	0.00	(19.20)
Total Liabilities	0.00	(19.20)
Equity		
Retained Earnings	24,378.68	39,232.91
Net Income	87,344.14	(14,854.23)
Total Equity	111,722.82	24,378.68
TOTAL LIABILITIES & EQUITY	111,722.82	24,359.48

Capital District Community Dance Association
COTTLE ACCOUNT - Statement of Receipts & Disbursements
January through December 2021

	<u>Jan - Dec 21</u>	<u>Jan - Dec 20</u>
Income		
Interest	<u>6.67</u>	<u>2.83</u>
Total Income	<u>6.67</u>	<u>2.83</u>
Expense	<u>0.00</u>	<u>0.00</u>
Net Income	<u><u>6.67</u></u>	<u><u>2.83</u></u>

Capital District Community Dance Association
COTTLE ACCOUNT - Balance Sheet
As of December 31, 2021

	<u>Dec 31, 21</u>	<u>Dec 31, 20</u>
ASSETS		
Current Assets		
Chequing/Savings		
CDCDA Chequing Acct (Cottle)	4,748.36	4,741.73
CDCDA Patronage Reward (Cot...	8.25	8.25
CDCDA Share Acct (Cottle)	1.19	1.15
Total Chequing/Savings	<u>4,757.80</u>	<u>4,751.13</u>
Total Current Assets	<u>4,757.80</u>	<u>4,751.13</u>
TOTAL ASSETS	<u><u>4,757.80</u></u>	<u><u>4,751.13</u></u>
LIABILITIES & EQUITY		
Equity		
Cottle Fund Equity	7,752.63	7,752.63
Unrestricted Net Assets	-3,001.50	-3,004.33
Net Income	6.67	2.83
Total Equity	<u>4,757.80</u>	<u>4,751.13</u>
TOTAL LIABILITIES & EQUITY	<u><u>4,757.80</u></u>	<u><u>4,751.13</u></u>

Notes to Financial Statements

Note 1: Significant Accounting Policies

These Financial Statements have been prepared using the accrual method of accounting.

Note 2: Deferred Promenader Subscriptions

Subscriptions to the Promenader were not collected in 2021.

Note 3: Cottle Estate Fund

During the 2003 year, \$10,000 was given to the association from the Cottle estate. During the year the fund showed a revenue of \$6.67 (per attached).

Note 4: Loan to Convention

In 2019, the association loaned \$5,000 to Convention 2020. This loan was carried forward to Convention 2021, subsequently repaid.