



Community Dance Capital District Association

January 26th 2025 - 1:00 PM

Annual General Meeting

Belmead Hall



Open Discussion: Nothing to report

Call to order at 1:11pm by Janice Fendall

Quorum: Yes (attached attendance sheet)

Agenda – Add the Dance Director Report as submitted by Ella-Lynn T.

Motion to accept agenda as amended: Sylvia C. Seconded: Gary S. PASSED

Approval of minutes of the Fall General Meeting Minutes as distributed, November 17th. Correction to the Country Sunshiners Report – there are 55 members and 9 new dancers

Motion to accept minutes as amended: Barbara R., Seconded: Betty P. PASSED

Roll call of executive committee:

Janice Fendall – President

Dave Patterson – Past President

John Younie – Secretary

Alan Ellis – EDCIA Rep

Ella-Lynn Thygesen – Dance Director

Tina Duncan – Admin Assistant.

Rick Prieston – Vice President

Vacant – Treasurer

Gary & Eileen Smith – Promotions and Convention

Marian & Dwayne Jenkins – Federation Reps

Morley Blazenko, Sylvia Colleton, Doug Kariel – Members at Large

REPORTS

President – Janice Fendall

Thank you everyone for coming today to the CDCDA Annual General Meeting. Thanks for bringing a donation for the Edmonton Food Bank. I was reading my report from the last AGM (January last year) and I wasn't here, I must have been somewhere hot. John Younie, our secretary, chaired the meeting for me. Well this year, I am here to chair and John Younie is somewhere hot. But the weather here today, for January, Alberta, is very nice. Also in the minutes, I had said that 2024 would be my last year as president and I was so happy to have Rick Prieston come on board as Vice President. But good things always come to an end and Rick has decided not to continue as vice president. So I will be putting my name on the ballot for another year. We've just completed a casino in August and have money in the casino account, I am part of the 2025 Convention that CDCDA is hosting this summer, and I think my family can handle one more year. Truthfully, another year will be my last. I'm sort-of getting tired. Having said that, the CDCDA needs a VP and also a treasurer. Think about it!

We've had a wonderful fall session of dances and a few January start-ups in the clubs. Our Try-It Events in the summer and the 3 we had in January went very well with good turn-outs. Even if some of the attendees don't return to join a club, we have planted a seed. The Promotion Committee which you will hear from later thinks we've struck a good format.

Be sure to check out the Dance Feed on the website and read the bi-monthly newsletter. There is always lots of news and handy for links to our online calendar and dance feed. Looking forward into 2025 we are thinking of having a new Dancer Jamboree in April and of course the Alberta Tour in May with Brent Mawdsley from Delta, B.C. As you know we are the hosts for the 55th Alberta Convention going to be held during the September long weekend in Lacombe. The committee is planning and registration is ready for people to sign up.

As usual be sure to use our CDCDA website to its fullest potential. Submit all your dances so they can be entered on the online calendar. Submit posters so they can be uploaded to our Dance Feed and of course, keep your webpage updated as best as possible. If you don't know how, please ask!!!

Thank you

Treasurer/Financial Reports – Janice Fendall & Wade Garner: 2024 Financial report as reviewed by Big Red Income Tax and Accounting. Attached. Motion to accept the 2024 Financial Review as presented. Dan L.; Seconded: Eileen S. Passed.

Account Balances as at January 20, 2025

- Cottle Account: \$4,438.09
- Common Shares: \$1.38
- Servus Rewards: \$8.25
- Total: \$4,447.72
 - ✓ Casino Account: \$73,152.92
 - ✓ Common Shares \$1.49
 - ✓ Total: \$73,154.41
- ✚ Operating Account: \$24,402.42
- ✚ Common Shares: \$1.76
- ✚ Total: \$24,404.18

GIC: \$6,666.30 (1 year, Matures Sep 26, 2025, 4.1% interest) (Held in the Operating Account)

Motion to keep Big Red Income Tax and Accounting to do our 2025 Financial Review: Allan E., Seconded: Morley B. – Passed.

Dance Director Report: Ella-Lynn Thygesen

2024 Summer dances went well with good attendance. I had the pleasure of attending and assisting at some of the Try- It dances. It was fun to see enthusiastic fresh faces as well as the always enthusiastic and fun experienced dancers.

We have the following dances booked at WESAC, come join the fun!

More details to follow: Sweetheart Ball, Sunday, February 16; Bunny Hop, Sunday, March 23; Spring General Meeting and New Dancer Ball, Sunday, April 27; Alberta Tour - Brent Mawdsley, Saturday, May 3; Harvest Ball, Sunday, October 19. Summer dances will be scheduled in the Spring.

I will be chairing the committee for the planning of the New Dancer Jamboree. I would like a representative from each club (both square dancing & cued ballroom). Matters to discuss is callers/cuers, format of tips, snacks, and beverages. Please sign the sign-up sheet, if you would like to be involved. Probably two Zoom meetings of your time.

Promotions – Gary & Eileen Smith

Members: Dan, Janice, Gary & Eileen.

We offered to assist with promotion for those clubs with new dancer intakes in January 2025, with similar support to what was provided to clubs with fall new dancer intakes. There were 4 clubs who were offering New Dancer Programs: Kensington Strollers and Fun Steps for cued ballroom; and Country Cousins and Square Up! for square dance. Three groups had 'Try-it' Events. These were free events for both new dancer prospects and CDCDA dancers. The following are stats from those events:

January 6 – Kensington Hall, 13 new dancer prospects, of the 10 who responded to how they heard: 5 were road signs, 2 were Facebook and three were friends

January 6 – Belmead Hall, 13 new dancer prospects, of the 11 who responded to how they heard: 7 were directly or indirectly 'on-line' or Facebook (we did not have a specific road sign for this event) and 4 were word of mouth, or a friend. Try-it attendees who are continuing with Square Up! - 6

January 7 – Log Cabin in Sherwood Park, 10 new dancer prospects, 4 came from an 'Ardrossan Poster', one said 'internet' and one said 'community paper'. 4 were from friends or family.

Our late December/January campaign included 2 magnet signs for Kensington Hall, and one general information magnet sign near Belmead Hall (since we had two clubs with new dancer programs at Belmead). We were not able to do magnet signs in Sherwood Park. We also did online promotion on community calendars, and online newspapers, as well as Facebook with boosting. Our National Square Dance Day event at WEM also had information available.

At this time, we are considering a repeat of the 'Try-It' event model in the late summer/early fall of 2025. We welcome your feedback and input for future promotional efforts. Thank you to CDCDA and all the clubs and dance leaders that helped to make this successful.

2025 AB Convention report: Gary & Eileen Smith

CDCDA and Alberta Federation (ASRDF) are co-hosting the next Alberta Convention to be held Labour Day weekend in Lacombe, AB. Lacombe was selected due to its central location in the province, affordable facilities which meet our needs, as well as nearby motels and camping. The City of Lacombe has given us a facilities grant of \$ 1,963.86 which will further reduce the cost of facilities for us.

Planning is underway – you can check out our webpage on the CDCDA website at communitydance.net. A button/link can be accessed from the home page. You can find out all kinds of information, as well as register and make payment online.

A sub-committee for promotions has been established. Convention Registration packages have been distributed to clubs throughout Alberta. We are planning online promotion to groups and associations in the region including neighboring provinces and states, as well as Facebook and other communications.

We have recently learned the Travelodge in Lacombe will have a group rate of \$110 per night for attendees of the Convention. Call the hotel directly and mention 'Square Dancers'. Information is in the link on our webpage.

The trail in dance has been included in the convention registration pricing, but drop-ins to the Trail-in are welcome. The trail in dance will be led by our own Gary Winter, and Mary and Bruce Nelson.

We encourage all clubs to promote our convention and encourage your dancers to attend. We encourage all dance leaders: square dance callers, cued ballroom cuers, and clogging cuers to attend.

Lacombe is just one hour and twenty minutes away from Edmonton. If you live in the south part of the city, or in Leduc, it's even closer! We look forward to seeing you there.

2025 AB CONVENTION COMMITTEE:

Chair – Gary and Eileen Smith

Treasurer / Registration – Janice Fendall and Ella-Lynn Thygesen

Secretary – Marian Jenkins

Dance Program Coordinators:

Square Dance – Gary and Eileen Smith

Squares Assistant - Dan Lemoine

Rounds – Mary and Bruce Nelson

Rounds Assistant – Arlene McLafferty

Clogging – Birgit Blizzard

Facilities Manager – Lacombe Memorial Centre / Kozy Korner- Allan Serra

Food Facilitator – Marian Jenkins

Sound Equipment – Dan Lemoine

Program Booklet – Birgit Blizzard

Hotels / Camping – Allan Serra

Church and Memorial Service – Rick Prieston

Silent Auction – Randi Sandbu

Alberta Federation Liaison - Norm Demeule

BUSINESS

1. Update on our 2025 registration: we have 350 members compared to 357 from this time last year.
2. Casino funds requests: We received our money in November from our casino that was held in August, we got \$80,110.67. There is one outstanding request from the Leduc club, Country and Western received their casino fund request money. Wade Garner our bookkeeper submitted our documents for the AGLC annual review and we passed with flying colours. Many thanks to Wade. Another job that is taken off the hands of the treasurer.
3. The New Dancer Jamboree is being held on April 27 after the Spring General Meeting. We have rented WSAC for both events. Ella-Lynn T. will chair a committee to organize/plan the jamboree. The New Dancer Jamboree will be a free dance. A sign-up sheet for volunteers for this committee is on the table. We would like a representative from each club. We hope to have all disciplines. Leaders on the committee can plan the format.
4. Fall General Meeting: Why are all our meetings held at Belmead? – easy to book, and the price is right. Janice has reached out to a few different halls. Kensington and Duggan are not available. Clubs that dance in church halls are not available on Sundays. We are still waiting for a response from Leefield Community hall (home of

Country & Western). What usually is expected when the CDCDA plans to rent a hall that a club dances at, is that the club would take on the responsibility of opening and closing the hall on that day so that a CDCDA member doesn't have to do all the stuff with getting a key, security code, etc. etc. The dance club members usually know the way around the kitchen, setup chairs etc. CDCDA supplies all snacks, coffee, etc.

5. Email Distribution – CDCDA email the 1st & 15th of each month. – Please ask your club members if they are receiving it. If not, let us know and we will add their email address to our database
6. Follow-Up - A representative from each active club, to attend the CDCDA exec monthly Zoom meetings and be a liaison between the CDCDA executive and the club. This is working very well and will continue.

Elections: by Dave Patterson (Past President)

President – No new candidates - Janice Fendall to let her name stand for one more year. Elected by acclamation.

Vice President – Rick Prieston is resigning - No new candidates. Rick will stand as interim

Past President – Dave Patterson will remain

Secretary – No new candidates – John Younie to let his name stand for one more year. Elected by acclamation.

Treasurer – Eileen S. to nominate Arlene McLafferty – Arlene accepts. No other nominations. Elected by acclamation.

Members at Large – Morley Blazenko, Sylvia Colleton, Doug Kariel to let their name stand for one more year. Dwayne and Marian Jenkins – absent.

Dance Event Director - Ella-Lynn Thygesen to let her name stand for one more year.

Promotions Director – Gary & Eileen Smith to let their names stand for one more year.

Elections closed.

Motion to add Arlene McLafferty, as treasurer for signing authority to the CDCDA Servus Credit Union Operating Account, Cottle Fund, and the Casino Account.

Moved by Carman D., seconded –Sylvia C. – Passed.

Janice Fendall, President; John Younie, Secretary; Rick Prieston, Vice President (Interim) and Wade Garner (bookkeeper) to remain as signing authority. Two (2) signatures will remain as required at all times on all cheques.

Club Reports:

Double Diamonds: Everything is going good, the new dancers we got are doing well and will be dancing for a while. We are having a Chinese New Year dance next Tuesday.

Country Sunshiners: Last Friday had our successful Hawaiian Dance, Valentine Dance for February, Singing Call Night, High Tea Dance. Enjoy planning theme nights and all are welcome.

Leduc: Feb 19 we are having a Copernicus dance, check the website for more information.

Kensington Strollers: We had one new dancer at our try it event.

Spruce Grove: We had once square with four new dancers, we dance Thursdays at 7 pm.

Square Up!: We had 6 new dancers from the try it events with 3 squares.

Country and Western: We dance on Mondays. In March we are hosting a Rock and Roll dance.

Luke's and Lucy's: We dance on Thursdays with plus dances, we have 3 squares.

Wondering Squares: Having a May long weekend campout.

Meeting adjourned at 2:52 pm.

Next meeting:

Spring General Meeting - April 27th 2025 at WSAC 1:00-3:00pm

The New Dancer Jamboree to follow.

CDCDA Annual General Meeting
 Sunday, January 26, 2025
 Belmead Community League Hall
 1:00 – 3:00 pm

SIGN IN SHEET – Page 1

Name –Print Clearly (One name per line)	SIGNATURE	CLUB NAME
WENDY Hooqenboom	<i>W Hooqenboom</i>	Double Diamonds
<i>Marley Bagule</i>	<i>Marley Bagule</i>	CDCDA
PAUL DUPRAS	<i>Paul Dupras</i>	Double Diamonds
Alan Ellis	<i>Alan Ellis</i>	EDCIA
Betty Prieston	<i>B Prieston</i>	Leduc
Eileen Smith	<i>E Smith</i>	Square Up!
Gary Smith	<i>G Smith</i>	Crossfire
Alton Setta	<i>Alton Setta</i>	Wandering Squares
Norma Setta	<i>Norma Setta</i>	Wandering Squares
David Hordakins	<i>D Hordakins</i>	Leduc
Cheryl Mann	<i>Cheryl Mann</i>	Leduc
Dave Patterson	<i>Dave Patterson</i>	CDCDA
Wayne Best	<i>Wayne Best</i>	Kensington Strollers
<input type="checkbox"/> Blizzard Cloggers	<input checked="" type="checkbox"/> Crossfire	<input type="checkbox"/> Luke's & Lucy's
<input checked="" type="checkbox"/> CDCDA	<input checked="" type="checkbox"/> Double Diamond Dancers	<input checked="" type="checkbox"/> Square Up!
<input type="checkbox"/> Country Cousins	<input type="checkbox"/> Fun Steps	<input type="checkbox"/> Spruce Grove SD Club
<input checked="" type="checkbox"/> Country Sunshiners	<input type="checkbox"/> Leduc Happy Homesteaders	<input checked="" type="checkbox"/> Wandering Squares
<input type="checkbox"/> Country & Western SD Club	<input checked="" type="checkbox"/> Kensington Strollers	<input type="checkbox"/> EDCIA

Quorum Requirements

3% of membership: $350 \times 3/100 = \underline{11 \text{ members required}}$
 30% of clubs = $15 \times 30/100 = \underline{5 \text{ clubs represented}}$

SIGN IN SHEET – Page 2

NAME – Print Clearly (one name per line)	SIGNATURE	CLUB NAME
Sylvia Colleton	<i>S Colleton</i>	CDCDA Exec
Barbara Rehn	<i>B. Rehn</i>	Country Sunshiners
Carmen Dufresne	<i>CD</i>	Country Sunshiners
Kew Turner	<i>K Turner</i>	
Arlene McElferdy	<i>A McElferdy</i>	SDC Funds

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Big Red Income Tax and Accounting

11107 – 95 St. Edmonton, AB T5G 1K7

Phone: (780) 471-6251 Fax: (780) 471-6221

REVIEW ENGAGEMENT REPORT

We have reviewed Balance Sheets and the Statements of Receipts and Disbursements for the **Community Dance Capital District Association** for the year ended December 31, 2024.

We have reviewed the General Account, the Casino Account and the Cottle Account.

Our review was made in accordance with generally accepted standards for review engagements and consisted primarily of enquiries, analytical procedures and discussion related to the information supplied to us by the association.

A review does not constitute an audit and consequently I do not express an audit opinion on these financial statements. Based on my review, however, nothing has come to my attention that causes me to believe that these financial statements are not in accordance with generally accepted accounting principles.

Edmonton, AB

January 26, 2025

Dave Patterson

Manager

Approved on behalf of the Board:

President -

Treasurer -

Community Dance Capital District Association
OPERATING ACCOUNT - Statement of Receipts & Disbursements
 January through December 2024

	Jan - Dec 24	Jan - Dec 23
Income		
Due to Casino Account	0.00	125.00
Dance Demonstrations	1,000.00	75.00
Online Dance Registration	545.35	201.82
Miscellaneous Income	110.50	0.00
CDCDA Dance Admissions	4,472.00	4,825.00
Interest & Dividend Income	299.16	192.98
Promenader		
Promenader Advertising	0.00	655.00
Total Promenader	0.00	655.00
Registrations Collected		
CSRDS Registrations	2,230.00	1,580.00
CDCDA Registrations	1,197.00	1,093.00
Total Registrations Collected	3,427.00	2,673.00
Total Income	9,854.01	8,747.80
Gross Profit	9,854.01	8,747.80
Expense		
Reimbursement to ASRDF	145.35	0.00
Dance Instruction	600.00	0.00
Dance Expenses	62.10	0.00
Hearing Enhancement Supplies	141.71	0.00
Gifts	244.94	68.25
Cottle Fund Expenses	0.00	375.00
Equipment	62.98	0.00
Hall Rental - Dances	4,097.78	0.00
Registrations Paid		
CSRDS Caller/Cuer Member...	1,810.00	1,445.00
CSRDS Club Membership Fee	75.00	70.00
CSRDS Dancer Membership...	370.00	95.00
Total Registrations Paid	2,255.00	1,610.00
Guest Caller Expenses	314.14	377.38
Rental - Sound Equipment	400.00	0.00
Refreshments	0.00	39.34
Administrative Expenses		
Square - Service Charges	16.70	0.00
Licenses and Permits	0.00	45.00
Office Assistance	1,565.00	1,410.00
Bookkeeping	1,350.00	1,125.00
Office Space Rental	6,300.00	6,300.00
Meeting Supplies	69.01	0.00
Accounting Fees	327.60	467.25
Advertising & Promotion	4,677.70	174.15
Award & Recognition gifts	0.00	24.99
Badges	17.85	440.35
Office Supplies, Copying & ...	454.10	177.51
Software	324.45	207.29
Telephone and Internet	65.01	0.00
Total Administrative Expenses	15,167.42	10,371.54
Total Expense	23,491.42	12,841.51
Net Income	-13,637.41	-4,093.71

Community Dance Capital District Association
OPERATING ACCOUNT - Balance Sheet
As of December 31, 2024

	Dec 31, 24	Dec 31, 23
ASSETS		
Current Assets		
Chequing/Savings		
Servus Credit Union - Curre...	24,932.42	38,868.99
Cash Floats		
Dance Admission Float	100.00	100.00
Total Cash Floats	100.00	100.00
Servus Credit Union - Shares	1.82	1.74
Total Chequing/Savings	25,034.24	38,970.73
Other Current Assets		
Investments		
CDCDA Term Deposits	7,127.08	6,803.60
Total Investments	7,127.08	6,803.60
Total Other Current Assets	7,127.08	6,803.60
Accounts Receivable		
Accounts Receivable	0.00	-50.00
Total Accounts Receivable	0.00	-50.00
Total Current Assets	32,161.32	45,724.33
TOTAL ASSETS	32,161.32	45,724.33
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
Due to Casino Account	0.00	-170.00
Total Other Current Liabiliti...	0.00	-170.00
Total Current Liabilities	0.00	-170.00
Total Liabilities	0.00	-170.00
Equity		
Retained Earnings	40,381.76	44,595.47
Cottle Estate Fund	5,416.97	5,392.57
Net Income	-13,637.41	-4,093.71
Total Equity	32,161.32	45,894.33
TOTAL LIABILITIES & EQUITY	32,161.32	45,724.33

Community Dance Capital District Association
CASINO ACCOUNT - Statement of Receipts & Disbursements
 January through December 2024

	Jan - Dec 24	Jan - Dec 23
Income		
Overpayment Reimbursement	0.00	125.00
Casino Proceeds	82,650.62	0.00
Interest & Dividend Income	0.07	0.07
Total Income	82,650.69	125.07
Expense		
Credit Card Interest	11.34	0.00
Website	5,496.91	5,807.22
Bank Service Charge	5.00	0.00
Casino Advisor Fees	2,539.95	0.00
Accounting Fees	100.00	90.00
Administrative Expenses		
Telephone	65.01	0.00
International Transaction Fee	29.35	11.57
Licenses and Permits	46.00	0.00
Computer Software	340.07	114.45
Internet and Telephone	245.49	1,234.68
Total Administrative Expenses	725.92	1,360.70
Administration	0.00	0.00
Equipment Rental	11,045.00	16,330.00
Fees for Service (Dance Instru)	9,655.00	2,777.66
Promotional Activities	2,913.07	6,505.73
Rent-Facility	9,331.50	11,071.50
Total Expense	41,823.69	43,942.81
Net Income	40,827.00	-43,817.74

Community Dance Capital District Association
CASINO ACCOUNT - Balance Sheet
As of December 31, 2024

	Dec 31, 24	Dec 31, 23
ASSETS		
Current Assets		
Chequing/Savings		
Servus Credit Union (Casino)	74,480.32	33,653.39
Servus Share Account (Casino)	1.49	1.42
Total Chequing/Savings	74,481.81	33,654.81
Other Current Assets		
Security Deposits	0.00	105.00
Total Other Current Assets	0.00	105.00
Total Current Assets	74,481.81	33,759.81
TOTAL ASSETS	74,481.81	33,759.81
LIABILITIES & EQUITY		
Equity		
Retained Earnings	33,654.81	77,577.55
Net Income	40,827.00	(43,817.74)
Total Equity	74,481.81	33,759.81
TOTAL LIABILITIES & EQUITY	74,481.81	33,759.81

Community Dance Capital District - COTTLE ACCOUNT
Statement of Receipts & Disbursements
January through December 2024

	Jan - Dec 24	Jan - Dec 23
Income		
Interest	24.47	25.99
Total Income	24.47	25.99
Expense		
Caller Learning Activities	0.00	375.00
Total Expense	0.00	375.00
Net Income	24.47	-349.01

Capital District Community Dance Association
COTTLE ACCOUNT - Balance Sheet
As of December 31, 2024

	<u>Dec 31, 24</u>	<u>Dec 31, 23</u>
ASSETS		
Current Assets		
Chequing/Savings		
CDCDA Chequing Acct (Cottle)	4,438.09	4,413.69
CDCDA Patronage Reward (Cot...	8.25	8.25
CDCDA Share Acct (Cottle)	1.38	1.31
Total Chequing/Savings	<u>4,447.72</u>	<u>4,423.25</u>
Total Current Assets	<u>4,447.72</u>	<u>4,423.25</u>
TOTAL ASSETS	<u>4,447.72</u>	<u>4,423.25</u>
LIABILITIES & EQUITY		
Equity		
Cottle Fund Equity	7,752.63	7,752.63
Unrestricted Net Assets	-3,329.38	-2,980.37
Net Income	24.47	-349.01
Total Equity	<u>4,447.72</u>	<u>4,423.25</u>
TOTAL LIABILITIES & EQUITY	<u>4,447.72</u>	<u>4,423.25</u>